



docstrats is a collective of resources that act as an extension of your team, providing high-value services so you can focus on growing your business.

DOCUMENTATION STRATEGIES, INC.
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Founded in 1981
100% Woman-owned

ID # 14-1657145
DUNS #15-532-9162
CAGE CODE: 5GTB4
NYS VENDOR ID: 1000014093

ABOUT US

Docstrats is an information and technology company proudly based in Albany, NY. Since 1981, we've partnered with local businesses and beyond, both public and private sectors, to satisfy a range of needs that enable businesses to go.

WOMAN-OWNED BUSINESS (WBE) CERTIFICATIONS

NYS Certificate #1536
NYC Certificate #MWCERT2015-624
Port Authority of NY & NJ (PANYNJ)

NAICS CODES

- 561410 Document Preparation Services
- 541512 Computer Systems Design Services
- 541519 Other Computer Related Services
- 541611 Administration Mgmt & General Mgmt Consulting Services
- 611420 Computer Training

CORE CAPABILITIES

INFORMATION

- Technical Writing Process and Procedure Standardization
- Template Design and Standardization
- Program Audit and Compliance Support
- RFP and Proposal Support
- Graphic and Content Design

TECHNOLOGY STAFFING

- Business Analysts
- Application Developers
- Quality Control Analysts/Testers
- Project Managers
- Technical Writers
- Software Engineers
- UI/UX Designers
- Solution Architects
- Claim/Audit Reviewers
- Help Desk Support
- and more

FEATURED CLIENTS

PUBLIC SECTOR

- NYS Department of Health
- NYS OTDA
- NYS OCFS
- NYS OVS
- NYS Justice Center

PRIVATE SECTOR

- Big 4 Consulting Firm
- System Integrators
- Pharmaceutical
- Healthcare
- Accounting/Auditing
- Education
- Technology

TRAINING

- Strategy and Planning
- Needs Assessment
- Curriculum Design and Development
- Instructor Led or Web-Based Delivery
- Train the Trainer
- Information Training
- Results-Based Evaluation

PROJECT SUPPORT

- Contract Prime for Industry Leading Solutions
- PMO Support and Administration
- Documentation Standardization
- Project Content Strategy and Planning
- Contract Compliance Reporting

FEATURED PROJECTS

Supported NYS OTDA Emergency Rental Application Program's Prime Vendor by providing 300+ case management and supervisory resources.

Support NYS DOH Electronic Death Registration System by providing Trainer and Business Analysts to create training and reference materials, website content, and provide training to all NYS funeral directors, coroners, etc.

Supported creation of Emergency Opioid Training for NYS DOH Bureau of Vital Records to ensure proper classification of opioid-related deaths by NYS medical examiners.

Supported NYS OCFS Superstorm Sandy Block Grant's Prime Vendor by providing claim reviewers....

Office of Victim Services – reviewed, archived, and consolidated their staff training documentation into a single updated training manual for employees.



Certified Women-Owned Business Enterprise